



## **MAHARASHTRA MEDICAL COUNCIL, MUMBAI**

Established by Government of Maharashtra Under MMC Act 1965

189-A, Anand Complex, 1<sup>st</sup> Floor, Sane  
Guruji Marg, Arthur Road Naka,  
Chinchpokali (West), Mumbai - 400011.

**Tel No.:** 022-23007650

**Website:** www.maharashtramedicalcouncil.in

**Email Id:** maharashtramcouncil@gmail.com

No. MMC/Quotation/NCAMC for Computer System, Laptop & Scanners and Purchase of Computer System Accessories & Computer Parts/2025/ 02676 Date:- 10/06/2025

### **Inviting quotation for Non Comprehensive AMC (Annual Maintenance Contract) for Computer System, Laptop & Scanners and Supply of Computer System Accessories & Computer Parts**

The effectiveness and efficiency of the office is based on the adequate availability of Non Comprehensive AMC (Annual Maintenance Contract) for Computer System, Laptop & Scanners and Supply of Computer System Accessories & Computer Parts and forms. Therefore, sealed quotations are hereby invited for Non Comprehensive AMC (Annual Maintenance Contract) for Computer System, Laptop & Scanners and Purchase of Computer System Accessories & Computer Parts as per terms & conditions mentioned below. The sealed quotations along with all the required document must reach in the office of the undersigned on or before 16/06/2025.

#### **Terms & Conditions: -**

a) Envelope should be super-scribed "QUOTATION FOR NON COMPREHENSIVE AMC (ANNUAL MAINTENANCE CONTRACT) FOR COMPUTER SYSTEM, LAPTOP & SCANNERS AND SUPPLY OF COMPUTER SYSTEM ACCESSORIES & COMPUTER PARTS". Quotations need to be submitted on letter head through speed post/registered post/hand delivery in office of Maharashtra Medical Council, 189-A, Anand Complex, 1<sup>st</sup> Floor, Sane Guruji Marg, Arthur Road Naka, Chinchpokali (West), Mumbai - 400011.

b) The envelope must bear the word:-

"Inviting quotation for Non Comprehensive AMC (Annual Maintenance Contract) for Computer System, Laptop & Scanners and Supply of Computer System Accessories & Computer Parts"

No. \_\_\_\_ As above dated \_\_\_\_\_

Address: As mentioned in point no. a)

**IMPORTANT: -** In the absence of information as required under b) above, if an envelope is received & opened inadvertently, the Council will not be responsible and the quotation may not be considered even if quoting the lowest rates.

c) List of Computer System, Laptop & Scanners and Supply of Computer System Accessories & Computer Parts is available as per Schedule-I.

d) The estimated quantity of items given in the annexure is tentative and shall not be considered as minimum guarantee. The actual purchase may vary as per requirement.

- e) Unsealed quotation will be rejected.
- f) Quotations must be submitted on the letter head as per in prescribed Performa.
- g) The quotations received after this deadline shall not be entertained under any circumstances. In case of postal delay this Council will not be responsible.
- h) Overwriting or cutting is not permissible, if found, the quotation shall be summarily rejected.
- i) L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified. L1 will be decided for the overall value of quotation and not item wise.
- j) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- k) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- ❖ Self-attested copy of Firm shall be registered. (must)
  - ❖ Self-attested copy of live PAN/TAN card. (must)
  - ❖ Certificate of non-inclusion in the black list as per given format attached in annexure "2" need to be provided on Rs.500/- stamp paper duly notarized or on firm/agency letter head. (must)
  - ❖ Self-attested copy of Registration Certificate of GST. (must)
  - ❖ Experience letter/work orders related to maintenance of Computer System, Laptop & Scanners and Supply of Computer System Accessories & Computer Parts.
- l) If Quotations found vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly and such a conditional quotation shall be rejected summarily.



**Registrar**  
Maharashtra Medical Council

QUOTATION FORM

To,  
The Registrar,  
Maharashtra Medical Council,  
189-A, Anand Complex, 1<sup>st</sup> Floor,  
Sane Guruji Marg, Arthur Road Naka,  
Chinchpokali (West), Mumbai - 400011.

**Sub:-** Notice Inviting  
"Quotation for Non Comprehensive AMC (Annual Maintenance Contract) for Computer System, Laptop & Scanners and Supply of Computer System Accessories & Computer Parts."

**Ref.:-** No. MMC/Quotation/NCAMC/Computer System, Laptop & Scanners and Supply of Computer System Accessories & Computer Parts/2025/02676  
Date:- 10/06/2025.

Respected Sir,

1. I/We ..... submit the quotation for “Non Comprehensive AMC (Annual Maintenance Contract) for Computer System, Laptop & Scanners and Supply of Computer System Accessories & Computer Parts” at Maharashtra Medical Council, 189-A, Anand Complex, 1<sup>st</sup> Floor, Sane Guruji Marg, Arthur Road Naka, Chinchpokali (West), Mumbai - 400011.
2. I/We thoroughly examined and understood terms & conditions given in the enquiry document.
3. I/We hereby offer to supply at the following rates. I/ We undertake that I/ We are not entitled to claim any enhancement of rates on any account during the validity of rate.

**A) Non Comprehensive AMC (Annual Maintenance Contract) for Computer System, Laptop & Scanners Charges.**

Sr. No.	Particulars	Purchase Date	Items required for AMC	Rate	GST	Total
A.	Desktop					
1.	HP - Core 2Duo, 3GB RAM, Window 10 pro, 1TB HDD (with HP 18.5" W1707 Monitor)	05/11/2009	1			
2.	Compaq HP - Inter Core i7, 3rd Gen, 2GB RAM, Window 7, 500GB HDD (with Compaq 18.5" W185Q Monitor)	11/12/2012	1			
3.	HP - Inter Core i7, 3rd Gen, 4GB RAM, Window 7, 750GB HDD (with LG-19.5" M38 H Monitor)	11/12/2012	1			
4.	HP - Inter Core i7, 3rd Gen, 4GB RAM, Window 7, 1TB HDD (with HP 18.5" LV 1911 Monitor)	11/12/2012	1			

Sr. No.	Particulars	Purchase Date	Items required for AMC	Rate	GST	Total
5.	HP - Intel Core i7, 4th Gen, 8GB RAM, Window 8.1, 1TB HDD (with HP 19.5" WD Monitor)	01/12/2014	1			
6.	HP - Inter Core i7, 4th Gen, 8GB RAM, Window 8.1, 1TB HDD (with HP 19.5" WD Monitor)	01/12/2014	1			
7.	HP - Inter Core i7, 4th Gen, 8GB RAM, Window 8.1, 1TB HDD (with HP 19.5" WD Monitor)	01/12/2014	1			
8.	HP - Inter Core i7, 4th Gen, 8GB RAM, Window 8.1, 1TB HDD (with HP 19.5" WD Monitor)	01/12/2014	1			
9.	HP - Inter Core i7, 4th Gen, 4GB RAM, Window 8.1, 1TB HDD (with HP 19.5" WD Monitor)	01/12/2014	1			
10.	Circle - Inter Core i7, 6th Gen, 8GB RAM, Window 10 pro, 1TB HDD-Circle (with LG-19.5" M38 H Monitor)	12/02/2017	1			
11.	Circle - Inter Core i7, 6th Gen, 8GB RAM, Window 10 pro, 1TB HDD-Circle (with LG-19.5" M38 H Monitor)	25/03/2017	1			
12.	Circle - Inter Core i7, 6th Gen, 8GB RAM, Window 10 pro, 1TB HDD (with HP 18.5" LV 1911 Monitor)	12/02/2017	1			
13.	Circle - Inter Core i7, 6th Gen, 4GB RAM, Window 10 pro, 1TB HDD-Circle (with LG-19.5" M38 H Monitor)	29/05/2017	1			
14.	Circle - Inter Core i7, 6th Gen, 8GB RAM, Window 10 pro, 500 GB SSD (with LG-19.5" M38 H Monitor)	29/05/2017	1			
15.	Intel Core i3, 10th Gen, 4GB DDR4 RAM, 1TB SATA HDD, Windows 10 & M/S Office, 19.5-inch Screen	21/01/2021	2			
16.	Intel Core i3, 10th Gen, 16GB DDR4 RAM, 1TB SATA HDD, Windows 11 & M/S Office, 19.5-inch Screen	21/01/2021	1			

Sr. No.	Particulars	Purchase Date	Items required for AMC	Rate	GST	Total
17.	Intel Core i5, 11th Gen, 8GB DDR4 RAM, 1TB HDD & 250 GB SSD, Windows 11, & 24 inch Screen	2022	1			
18.	12th Generation Intel Core i5-1235U, 24-Inch(60.5 cm) FHD Anti-Glare Desktop, 8 GB RAM,512 GB SSD & Windows 11 & Combo/Starry/MSO/IR Privacy Camera/Starry White 24cd1902in	03/10/2024	3			
Total			21			
B.	Desktop (Server PC)					
1.	Intel Xeon, 32GB RAM, 4TB + 4TB HDD, Windows 16, & 19.5-inch Screen	2016	1			
2.	Intel Core i7 7th Gen, 16 GB RAM, 1TB HDD, Windows 16, & 19.5-inch Screen	2016	1			
Total			2			
C.	Laptop					
1.	Intel Core i3, 10th Gen, 4GB DDR4 RAM, 1TB SATA HDD, Windows 10 & M/S Office, Intel HD Graphic, 15.6 HD LED Screen	25/01/2021	1			
Total			1			
D.	Scanner					
1.	HP Scanjet 200	23/11/2014	2			
Total			2			

**B) Supply of Computer System Accessories & Computer Parts**

Sr. No.	Item Description	Remarks	Rate Per Unit	GST	Total
1.	Wired USB Keyboard (Standard)	Branded			
2.	Wireless USB Keyboard (Standard)				
3.	Wired USB Optical Mouse (Standard)				
4.	Wireless USB Optical Mouse (Standard)				
5.	HDMI Cable	Varying lengths			
6.	VGA Cable				
7.	Power Cable				
8.	Data Cable				
9.	Lan Network Cable (3 Meter) High Speed	Compatible with system			
10.	Lan Network Cable (5 Meter) High Speed				
11.	Adapter				

Sr. No.	Item Description	Remarks	Rate Per Unit	GST	Total
12.	RAM (DDR3 / DDR4 – 4GB)				
13.	RAM (DDR3 / DDR4 –8GB etc.)				
14.	External Hard Drives (500GB)	Branded			
15.	External Hard Drives (1TB, etc.)				
16.	Internal Hard Drives (500GB)				
17.	Internal Hard Drives (1TB, etc.)				
18.	SSD (500GB)				
19.	SSD (1TB, etc.)				
20.	<b>Pandrive</b>	Sandisk			
	a) 4 GB				
	b) 8 GB				
	c) 16 GB				
	d) 32 GB				
21.	Laptop Batteries (Brand Specific)	Original/ Compatible			
22.	Laptop Chargers (Brand Specific)				
23.	Laptop Adapters (Brand Specific)				
24.	Webcam	Branded and Compatible with system			
25.	Computer Bluetooth Speaker				
26.	Computer Wired Speaker				
27.	WiFi Wireless Router				

Place- \_\_\_\_\_

(Signature of Authorized Person)

Date- \_\_\_\_\_

(Name)

(Designation)

Name of Firm/Company/Agency

Contact Detail

DECLARATION

Date.....

To,  
The Registrar,  
Maharashtra Medical Council,  
189-A, Anand Complex, 1<sup>st</sup> Floor,  
Sane Guruji Marg, Arthur Road Naka,  
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Supply of Computer System Accessories & Computer Parts/2025/02676  
Date:- 10/06/2025.

Respected Sir,

I / We ..... hereby confirm that our firm has not been banned  
or blacklisted by any government organization/Financial institution/ Court /Public sector  
Unit /Central Government and no police/Vigilance enquiry/ criminal case is pending against  
us.

Place:	Signature of Authorized Person.....
Date:	Name.....
	Designation.....
	Seal